

Understanding between the Developer and NSCC

Please carefully review the following items. Signing below indicates you understand the requirements.

1. I agree to attend all training sessions that are required of me. These may be training sessions online, in our training room or off campus.

2. I understand that in order for this course to be offered in the next available semester, I must complete the development of this course including all related assessment activities, and submit it for a Quality Review at least three months prior to the start of the semester to be first offered.

3. I agree to develop this course following the NSCC Course Development Standards. Failure to develop this course to the standards may result in the course not being approved and offered, and may delay any compensation for the development of this course.

4. I understand that I am required to maintain the master copy of the course throughout the contract period including revising assignment and quiz due dates one month prior to the beginning of each semester.

5. I understand that NSCC may request that other professors be assigned to teach sections of this course.

6. I agree to serve as a mentor to other professors teaching sections of my course. I will actively seek their input and collaboration in maintaining and continually improving the course throughout the contract period.

I have thoroughly read the above requirements and understand them.

Signature

Date _____